

TOURCUE ORGANIZER GUIDE

Tour Settings, Access & Legal

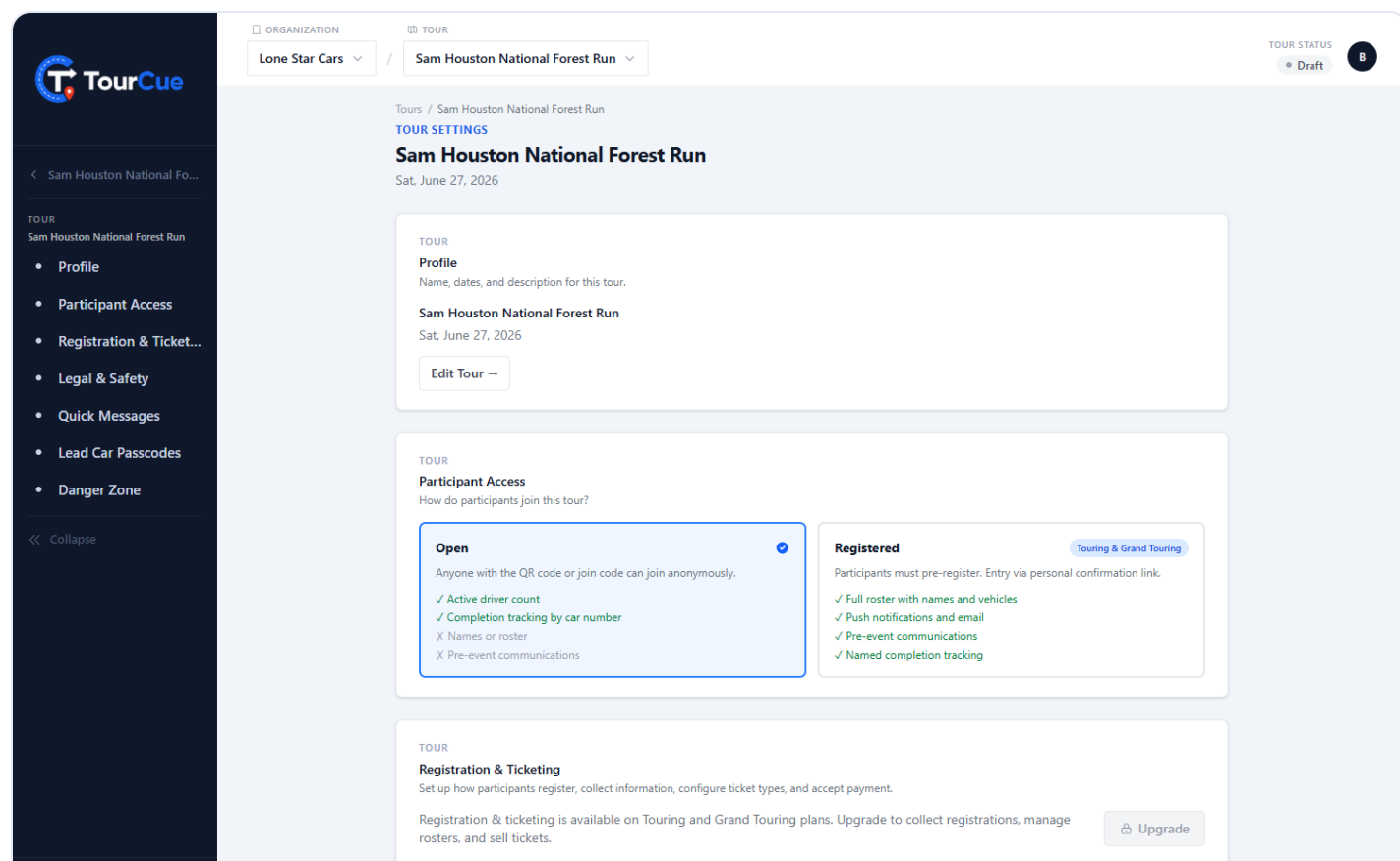
Everything that isn't a route lives in Tour Settings.

► Watch the walkthrough video

► **Watch the video:** <https://www.tourcue.com/guides/07-tour-settings-access-legal>

1 Participant access

Open means anyone with the QR or link joins anonymously — available on every plan. Registered means participants sign up first, giving you a roster, payments, and waiver evidence — on Touring or Grand Touring.



The screenshot displays the TourCue Organizer Guide interface. On the left is a dark sidebar with the TourCue logo and a menu for the 'Sam Houston National Forest Run' tour, including options like Profile, Participant Access, Registration & Ticketing, Legal & Safety, Quick Messages, Lead Car Passcodes, and Danger Zone. The main content area shows the 'TOUR SETTINGS' for the 'Sam Houston National Forest Run' on Saturday, June 27, 2026. The 'TOUR' section includes a 'Profile' card with an 'Edit Tour' button. The 'Participant Access' section shows two options: 'Open' (selected with a blue checkmark) and 'Registered' (marked as 'Touring & Grand Touring'). The 'Open' option allows anonymous joining via QR or link and lists features like active driver count, completion tracking by car number, and pre-event communications. The 'Registered' option requires pre-registration and lists features like full roster, push notifications, pre-event communications, and named completion tracking. The 'Registration & Ticketing' section at the bottom explains how participants register and provides an 'Upgrade' button.

2 Legal & Safety

You can't go Live until you complete the Legal & Safety acknowledgment. You, the organizer, are responsible for permits, insurance, participant safety, and the decision to proceed.

3 Quick messages & passcodes

Pre-write quick messages for one-tap broadcasts on event day, and find every leg's lead-car passcode gathered in one table.